

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
April 11, 2023
MINUTES

Conducted by Remote Participation

Call to Order

Chair Stephen Quinlan called the meeting to order at 7:18 p.m. In attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Jonathan Gates, Amy Hampe, Joyce Radochia, and Stephen Quinlan. Also in attendance were Anna Litten, library director, and Amanda Troha, assistant director. Mr. Quinlan shared open meeting law information as it pertains to remote meetings and read the Resolution Acknowledging Native Lands.

Community Time

There were no comments from members of the community.

Approval of March 14 Meeting Minutes (vote)

The Board discussed the March 14 meeting minutes. Mr. Quinlan moved to approve the minutes of the March 14 meeting as amended. Ms. Calvin seconded the motion. Under Guidance from the Attorney General's office, the Board held a roll call vote. Mr. Delmolino voted aye, Ms. Fennelly abstained, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye. The Board approved the March 14 meeting minutes.

Russell Fund Expense Report and Summer 2023 Funding (vote)

The Board discussed the Russell Fund Expense Report and the Summer 2023 request. The Board noted the increased request due to additional concerts and rising performer costs. Mr. Delmolino moved to approve the Summer 2023 Funding request. Mr. Gates seconded the motion. Ms. Calvin voted aye, Ms. Fennelly voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the Russell Fund Summer 2023 Funding request.

Town Meeting Strategy

The Board discussed the Town Meeting strategy and creating a one-page handout on the 2019 Warrant Article 39.

Building Program

Ms. Litten outlined the Building Program Roadmap. A Letter of Intent will be submitted to the MBLC before April 28. Ms. Litten will include names of trustees and staff attending the MBLC grant application training workshops. Ms. Litten will investigate the Town Manager's role in creating a Library Building Committee.

Director's Report

Ms. Litten shared personnel changes and the status of new hires.

Foundation Liaison Update

Ms. Litten reported that the Foundation is looking to add more board members and find additional volunteers to help support the board in new roles. The ALF Board discussed forming a capital committee to prepare for anticipated requests for improvements to the Robbins and Fox Branch Libraries.

Friends Liaison Updates

Ms. Troha reported that April 12 is the Friends General Meeting, followed by a panel discussion titled All News is Local News. There was no news from the Friends of Fox.

Communications and Announcements

Ms. Litten reported that the Select Board appointed Jim Feeney as Town Manager, effective August 1.

Unanticipated Items

There were no unanticipated items.

Date of Next Meeting: May 9, 2023

Adjournment (vote)

Ms. Delmolino motioned to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Ms. Fennelly voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The meeting adjourned at 8:53 p.m.

Materials Distributed:

- April 11, 2023 Meeting Agenda
- March 14 Meeting Minutes
- Russell Fund Summer 2023 Budget Request
- March 2023 Library Director Report

- March 2023 System Circulation Report
- Fox Branch Project Update RFQ
- Building Program Roadmap